



Indiana Pro Bono Commission
One Indiana Square, Suite 530
Indianapolis, IN 46204

Indiana Bar Foundation
230 East Ohio Street, Suite 200
Indianapolis, IN 46204

COMBINED 2004 DISTRICT REPORT, 2006 PRO BONO GRANT APPLICATION, AND 2006 PLAN

Pro Bono District ONE

Applicant: Indiana First Judicial District Pro Bono Committee, Inc.

Mailing Address: P.O. Box 427, 651 E. Third St.
City: Hobart, IN Zip: 46342

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Judicial Appointee: Judge Wm. E. Davis, Lake Superior Court – Room Two

Plan Administrator: Judith H. Stanton, Esq.

Names of Counties served: Jasper, Lake, LaPorte, Newton, Porter, Pulaski, Starke

Percentage of volunteer attorneys (as defined on page 6) who accepted a pro bono case in 2004 per registered attorneys in district, i.e. the district's pro bono participation rate 126/1480 (8.5%)
Worked on cases total: 182/1480=12.3%

To the extent the pro bono participation rate information is available by county, please provide below.

“Accepted at least one case”: Jasper 9/25 (36%); Lake 78/1006 (7.8%); LaPorte: 15/129 (11.6%); Newton: 1/13 (7.7%); Porter: 19/276 (6.9%); Pulaski: 2/14 (14.3%);

“Worked on” at least one case: Jasper 11/25 (44%); Lake 119/1006 (11.8%); LaPorte: 21/129 (16.3%); Newton 1/13 (7.7%); Porter: 19/276 (6.9%); Pulaski: 3/14 (21.4%) Starke 8/17 (47.0%)

312 Cases worked on total in 2004.

Amount of grant received for 2005: \$ 66,000.00

Amount of grant (2004 & prior years) projected to be unused as of 12/31/05: -0-

Amount requested for 2006: \$ 89,275.00

PRO BONO DISTRICT NUMBER <u>ONE</u>	LETTER OF REPRESENTATION
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The following representations, made to the best of our knowledge and belief, are being provided to the Indiana Pro Bono Commission and Indiana Bar Foundation in anticipation of their review and evaluation of our funding request and our commitment and value to our Pro Bono District.

Operation under Rule 6.6

In submitting this application for funding, this district is representing itself as having a Pro Bono Plan, which is pursuant to **Rule 6.6** of the Indiana Rules of Professional Conduct. The plan enables attorneys in our district to discharge their professional responsibilities to provide civil legal pro bono services; improves the overall delivery of civil legal services to persons of limited means by facilitating the integration and coordination of services provided by pro bono organizations and other legal assistance organizations in our district; and ensures access to high quality and timely pro bono civil legal services for persons of limited means by (1) fostering the development of new civil legal pro bono programs where needed and (2) supporting and improving the quality of existing civil legal pro bono programs. The plan also fosters the growth of a public service culture within the district which values civil legal pro bono publico service and promotes the ongoing development of financial and other resources for civil legal pro bono organizations.

We have adhered to **Rule 6.6** (f) by having a district pro bono committee composed of:

- A. the judge designated by the Supreme Court to preside;
- B. to the extent feasible, one or more representatives from each voluntary bar association in the district, one representative from each pro bono and legal assistance provider in the district, and one representative from each law school in the district; and
- C. at least two (2) community-at-large representatives, one of whom shall be a present or past recipient of pro bono publico legal services.

We have determined the governance of our district pro bono committee as well as the terms of service of our members. Replacement and succession members are appointed by the judge designated by the Supreme Court.

Pursuant to **Rule 6.6** (g) to ensure an active and effective district pro bono program, we:

- A. prepare in written form, on an annual basis, a district pro bono plan, including any county sub-plans if appropriate, after evaluating the needs of the district and making a determination of presently available pro bono services;
- B. select and employ a plan administrator to provide the necessary coordination and administrative support for the district pro bono committee;
- C. implement the district pro bono plan and monitor its results; and
- D. submit an annual report to the Commission.

Commitment to Pro Bono Program Excellence

We also understand that ultimately the measure of success for a civil legal services program, whether a staffed or volunteer attorney program, is the outcomes achieved for clients, and the relationship of these outcomes to clients' most critical legal needs. We agree to strive for the following hallmarks which are characteristics enhancing a pro bono program's ability to succeed in providing effective services addressing clients' critical needs.

1. Participation by the local bar associations and attorneys. The associations and attorneys believe the program is necessary and beneficial.

2. Centrality of client needs. The mission of the program is to provide high quality free civil legal services to low-income persons through volunteer attorneys. Client needs drive the program, balanced by the nature and quantity of resources available.

3. Program priorities. The program engages in a priority-setting process, which determines what types of problems the program will address. Resources are allocated to matters of greatest impact on the client and are susceptible to civil legal resolution. The program calls on civil legal providers and other programs serving low-income people to assist in this process.

4. Direct representation component. The core of the program is direct representation in which volunteer attorneys engage in advocacy on behalf of low-income persons. Adjunct programs such as advice clinics, pro se clinics and paralegal assistance are dictated by client needs and support the core program.

5. Coordination with state and local civil legal providers and bar associations. The programs work cooperatively with the local civil legal providers. The partnerships between the civil legal providers and the local bar association results in a variety of benefits including sharing of expertise, coordination of services, and creative solutions to problems faced by the client community.

6. Accountability. The program has mechanisms for evaluating the quality of service it provides. It expects and obtains reporting from participating attorneys concerning the progress/outcome of referred cases. It has the capability to demonstrate compliance with requirements imposed by its funding source(s), and it has a grievance procedure for the internal resolution of disputes between attorneys and clients.

7. Continuity. The program has a form of governance, which ensures the program will survive changes in bar leadership, and has operational guidelines, which enable the program to survive a change in staff.

8. Cost-effectiveness. The program maximizes the level of high quality civil legal services it provides in relationship to the total amount of funding received.

9. Minimization of barriers. The program addresses in a deliberate manner linguistic, sensory, physical and cultural barriers to clients' ability to receive services from the program. The program does not create undue administrative barriers to client access.

10. Understanding of ethical considerations. The program operates in a way which is consistent with the Rules of Professional Conduct; client confidentiality is assured and conflicts of interest are avoided. The staff and volunteers are respectful of clients and sensitive to their needs.

11. ABA Standards. The program is designed to be as consistent with the ABA Standards for Programs Providing Civil Pro Bono Legal Services to Persons of Limited Means as possible.

No events, shortages or irregularities have occurred and no facts have been discovered which would make the financial statements provided to you materially inaccurate or misleading. To our knowledge there is nothing reflecting unfavorably upon the honesty or integrity of members of our organization. We have accounted for all known or anticipated operating revenue and expense in preparing our funding request.

We agree to provide human-interest stories promoting Pro Bono activities in a timely manner upon request of the Indiana Bar Foundation or Indiana Pro Bono Commission. We further agree to make ourselves available to meet with the Pro Bono Commission and/or the Indiana Bar Foundation to answer any questions or provide any material requested which serves as verification/source documentation for the submitted information.

Explanation of items stricken from the above Letter of Representation:

It is understood that this Letter does not replace the Grant Agreement or other documents required by the Indiana Bar Foundation or Indiana Pro Bono Commission.

Signatures:

Judicial Appointee Signature

Date

Plan Administrator Signature

Date

2006 PLAN SUMMARY

- 1. Please write a brief summary of the 2006 grant request. Please include information regarding your district's planned activities including committee meetings, training, attorney recognition, newspaper or magazine articles, marketing and promotion. The grant request should cover needs to be addressed, methods, target audience, anticipated outcomes, and how past difficulties will be addressed.**

Our 2006 grant request is simple: Our primary efforts will concentrate on what we consider to be our essential function under Rule 6.6: the recruitment and recognition of volunteers and the screening and referral of clients.

We will also continue our regular Board meetings, participation in events such as "Talk to a Lawyer Today", new lawyer "Bridge the Gap" seminars, and recognition and training events for our volunteer attorneys, including our annual event at the Gary South-Shore Railcats' stadium.

Our 2004 Komyatte Award winner, Attorney John Dull, was featured in news related to our volunteer recognition night as were the attorneys who volunteered for Talk to a Lawyer Today, particularly in Porter County. Our Plan Administrator submits a regular column to the LCBA Minute Sheet...the latest of which features grateful comments from clients.

We will continue to collaborate with Indiana Legal Services, the City of Hammond Legal Clinic, the Family Courts in Lake and Porter Counties and those established in any other of our counties, with the Lake Superior Court – Room Three Pro Se Clinic, for which our Plan Administrator is an Advisory Committee member, and to encourage and support similar ventures in our other counties.

We will continue to seek the financial and professional support of our Bar Associations and to work closely with our judges, magistrates, and social service agencies.

While efforts to inform and recruit attorney volunteers are constant, we do not see a need for major outreach programs to potential clients. We are inundated with requests for services from our counties both through Indiana Legal Services and other referral sources.

We have an increasing need for funds to cover out-of-pocket expenses for our attorneys and some of the litigation costs which clients have not the means to pay. We have to rely on ticket proceeds and/or donations from law firms to cover the costs of our recognition events.

2004 REPORT OF VOLUNTEER ATTORNEY CASES IN DISTRICT ONE

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 6A. Please list each attorney only once in the volunteer attorney column but complete one line for each pro bono case for that attorney.

Definitions:

Case: A legal matter referred to and accepted by a pro bono attorney volunteer. This includes mediation and GAL services.

Volunteer Attorney: An attorney who has rendered pro bono service to at least one low-income client during the year or accepted a pro bono referral from the identified program. This does not include attorneys who are on the list of pro bono volunteers but who have never taken a case. The case numbers do not include cases screened, only cases actually referred to a pro bono attorney.

Case Type: Please use the abbreviations listed in Indiana Supreme Court Administrative Rule 8(B)(3) or any other defined abbreviation.

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Indiana First Judicial District Pro Bono Committee, Inc.

IOLTA funding accounts for 78 % of total pro bono provider budget. Please state the percentage of volunteers and cases which are attributable to IOLTA funding 78% . If this percentage is substantially more than the percentage of IOLTA funding, please explain.

Volunteer Lawyer Name	COUNTY	Year Case Ac- cepted	Year Case Closed	Number of Hours	Case Type
Burkhart	Jasper	2003			CVS*
Comingore	Jasper	2004	2004	5	NFP
	Jasper	2004			MDI
Dumas	Jasper	2004	2004	1	MDI
Lakin	Jasper	2003	2004	10	CFI: Dr lic
O'Brien	Jasper	2004	2004	1	CFI: bky
Potter	Jasper	2004			MDI
	Jasper	2004			MDI
	Jasper	2004	2004	19.5	NFP
Riley	Jasper	2004	2004	1	MDI
Sammons	Jasper	2003			CFI
	Jasper	2003	2004	2	MDI
	Jasper	2004	2004	1	MDI
Tonner	Jasper	2003	2004	13.3	MDI
	Jasper	2004	2004	4.3	CVS
Waddle	Jasper	2004	2004	1	MDI
Walton	Jasper	2004	2004	1	MDI & PO
	Jasper	2004	2004	10	NFP
	Jasper	2004	2004	8	NFP

	Jasper	2004	2004	8 NFP
	Jasper	2004	2004	8 NFP
	Jasper	2004	2004	5 NFP
	Jasper	2004	2004	2 NFP
	Jasper	2004	2004	NFP
	Jasper	2004	2004	10 NFP
Alpert	Lake	2001	2004	6 CFI
Angel	Lake	2002		MDI
	Lake	2004	2004	6.95 MED
Ashford	Lake	2004	2004	1 MDI
Baker, David E.	Lake	2002	2004	5 CFI
Bates	Lake	2004		CFI
Battle-Cashwell	Lake	2004		GAL
Bilse	Lake	2001	2004	12 WEG
Bosch	Lake	2004		CFI
	Lake	2004		CFI
Bottando	Lake	2004		MDI
Bower, Stephen	Lake	2004		CVS
Brown, Jim B.	Lake	2003	2004	20 HRP
Casbon	Lake	2003	2004	5 CVS
Clark, Eric Oden	Lake	2004	2004	3 CHIN
Cohen, Stephen	Lake	2003	2004	5 MDI
Coulis, K	Lake	2004	2004	1 CVS
Crabtree	Lake	2003	2004	4.5 CFI
Dabertin	Lake	2004		CFI
DalSanto	Lake	2004		MDI
Dawkins	Lake	2004	2004	6 CFI
Decker	Lake	2004	2004	7.75 CFI
Deppe	Lake	2003	2004	3 CFI
	Lake	2003	2004	5 MDI
	Lake	2003	2004	5 LLT
	Lake	2004		CFI
	Lake	2004	2004	15 WEG
	Lake	2004	2004	6 CFI
	Lake	2004	2004	1 LLT
Dittrich	Lake	2003		GAL
	Lake	2003	2004	6.5 CVS
Donaldson	Lake	2003	2004	2.7 MDI
	Lake	2004	2004	1 MDI
DuBois	Lake	2001	2004	8 CFI
Dubovich	Lake	2003		LLT

Dubovich (cont'd)	Lake	2004	2004	2.0 CVS
	Lake	2004	2004	2.0 CVS
Dull	Lake	2003		GAL
	Lake	2004	2004	12 CFI
	Lake	2004		MDI
Enslen, C.	Lake	2003		CFI
	Lake	2004	2004	1 CFI- license susp
Enslen, Wm T.	Lake	2004	2004	6 HRP
	Lake	2004	2004	1 CVS
	Lake	2004	2004	1.5 MDI
	Lake	2004	2004	MDI
Fisher	Lake	2003	2004	5 CFI
	Lake	2004	2004	1 CFI
	Lake	2004		MDI
Freeman-Wilson	Lake	2003		CFI
Fugate	Lake	2004	2004	1 CFI
	Lake	2004		CFI
Funk	Lake	2003	2004	11.5 HRP
	Lake	2004	2004	6.2 CVS/MDI
Galvin, Margaret	Lake	2001		WEG
Gioia	Lake	2003	2004	22.5 MDI
	Lake	2004		MDI
Giorgi, Geoffrey	Lake	2003		CVS
Glade	Lake	2004		MDI
Gonzalez, Veronica	Lake	2003	2004	23.25 MDI
Grimmer	Lake	2003	2004	25.2 MDI
	Lake	2003	2004	6.1 WEG
Hallett, Denise	Lake	2004	2004	3 CFI: bky
Hallett, Thomas	Lake	2003	2004	2.5 MDI
	Lake	2004		MDI
Halpin	Lake	2004	2004	6 CFI
Hammond	Lake	2003	2004	41.75 GAL
Harris, Willie	Lake	2003	2004	5 CFI
Haughee	Lake	2003	2004	1 CVS - pa- ternity
Hawkins	Lake	2003	2004	1 CFI
	Lake	2004	2004	8.3 CFI
	Lake	2004	2004	6.7 HRP
Heaphey	Lake	2002	2004	45.0 CFI
	Lake	2002		CFI

	Lake	2004		WEG
Hill	Lake	2004	2004	13.25 MDI - post decree MDI
Hoffman	Lake	2004		
Hoham	Lake	2003	2004	4.0 CFI
Hollandsworth	Lake	2001	2004	1 GAL
	Lake	2001	2004	1 GAL
	Lake	2001	2004	2 Med
	Lake	2004	2004	6.25 MDI
	Lake	2004	2004	7.75 MDI
	Lake	2004	2004	16.5 CVS
	Lake	2004	2004	9 CVS
	Lake	2004	2004	12 MDI
	Lake	2004	2004	8.5 MDI
	Lake	2004	2004	8 CVS
	Lake	2004	2004	8.25 MDI
Irak	Lake	2004	2004	8 CFI
Ivanovich	Lake	2003		CVS- CHINS
Jarrett	Lake	2002	2004	5 CFI
Jeffirs	Lake	2004	2004	1 WEG
Jones, Angela	Lake	2004	2004	1 CFI
	Lake	2004	2004	7.3 CFI
Jones, Wm Clyde	Lake	2004		MDI
	Lake	2003	2004	1 CFI
Kavadias	Lake	2001	2004	6 MDI
	Lake	2003		
Kelly, Jeanne	Lake	2004		MDI
Kelly, John	Lake	2004	2004	8.2 CVS
	Lake	2004	2004	1 MDI
Knish	Lake	2004	2004	30 MDI
Komyatte	Lake	2003		WEG
	Lake	2004		CFI - PI defense
Kraemer	Lake	2002	2004	18.4 CFI
Krajewski	Lake	2004	2004	5 MDI
	Lake	2004	2004	5 Adoption contest
Kray	Lake	2003	2004	9 MDI
	Lake	2004	2004	5 MDI
	Lake	2004		CVS
Kuechenberg	Lake	2001	2004	48.65 GAL
	Lake	2002	2004	48.63 Gal

	Lake	2002	2004	87.71	CVS
	Lake	2003	2004	7.63	Med
	Lake	2003			WEG
	Lake	2003			GAL
	Lake	2003	2004	28.75	GAL
	Lake	2003			GAL
	Lake	2004	2004	87.45	GAL
	Lake	2004	2004	3.5	CHINS
	Lake	2004	2004	4.5	CHINS
	Lake	2004	2004	55.45	Adoption
Kuzemka	Lake	2003	2004	4	MED
Kuzman	Lake	2004			Mdd
Leonard	Lake	2004			CVS
	Lake	2004	2004	1	MDI
Levinson. Donald	Lake	2003	2004	30	CFI: car case
Lewis, Robert	Lake	2004	2004	6	CFI
Lewis-Shannon	Lake	2003	2004	5	MDI
	Lake	2004			MDI
Longer	Lake	2003	2004	3	HRP
Maish	Lake	2003	2004	9.4	CFI
Malkowski-Slegel	Lake	2003	2004	5	GAL
	Lake	2004	2004	1	WEG
Manning	Lake	2004	2004	6	CFI
	Lake	2004			CFI
Marshall, Kevin	Lake	2002			WEG
Martinez II, Frank	Lake	2002	2004	36.8	MDI
	Lake	2004			MDI
Mayer, Richard L.	Lake	2004			CFI
McCafferty	Lake	2004	2004	1.5	MDI
	Lake	2004	2004	5	CVS - support
McDowell	Lake	2004			WEG
Meinzer	Lake	2004	2004	2.5	WEG
Monroe	Lake	2004			CVS
	Lake	2004	2004	3	CVS
Neff. D. Eric	Lake	2004			MDI
	Lake	2004	2004	5	MDI
O'Donnell	Lake	2003			MDI
Olsen, Shaun	Lake	2004	2004	3.5	WEG
Padove	Lake	2003			MDI
Page	Lake	2003			HRP

Pangere, Kerry	Lake	2003		MDI
	Lake	2004	2004	5 MDI
Parr	Lake	2004	2004	1 CFI
Pierson	Lake	2004	2004	1 CFI
Place	Lake	2004		MDI
Raduenz	Lake	2001	2004	5 GAL
Rees	Lake	2003	2004	2.5 WEG
Schlesinger	Lake	2001		CFI
	Lake	2003		CVS
	Lake	2004		CVS
Schmidgall	Lake	2003	2004	CFI
	Lake	2003	2004	8 CFI
Schmidt, Kathryn	Lake	2004		CFI - pat- ent de- fense GAL
Schwerd	Lake	2003	2004	GAL
Selund	Lake	2004	2004	1 CVS
Shaver	Lake	2004		MDI
Shrader	Lake	2001	2004	45.7 tort de- fense HRP
Sircar	Lake	2003		HRP
Stankiewicz	Lake	2003	2004	18.9 CVS
Stanton, Judith	Lake	2004	2004	5 Poor Relief
	Lake	2004	2004	5 Poor Relief
	Lake	2001		CVS
Stassin	Lake	2003	2004	5.75 UEB
Stigler	Lake	2003	2004	20 GAL
Stryjewski	Lake	2004	2004	38 GAL
Studtmann	Lake	2001		CFI
Swope	Lake	2002	2004	36 MDI
Szczepanski	Lake	2003	2004	10 GAL
Szumanski	Lake	2002	2004	73.25 MDI
Taylor	Lake	2004	2004	9.25 MDI
Traficante	Lake	2004		MDI/Pat.
Turley	Lake	2004		UEB
Wells	Lake	2003	2004	19.1 CVS
Wilson	Lake	2003	2004	10 GAL
Wolter	Lake	2003		CFI
Wyatt, Rebecca	Lake	2003	2004	4 HRP
	Lake	2004	2004	10 LLT
Yugo	Lake	2004	2004	6 WEG
Allen, Larry	LaPorte	2004		MDI

	LaPorte	2004		CVS
Arness	LaPorte	2003	2004	50 G'ship
Bamberth	LaPorte	2004	2004	3 MDI
Baugher	LaPorte	2004	2004	6.1 MDI
Earnst	LaPorte	2003	2004	5.9 MDI
	LaPorte	2004	2004	1 CFI
Espar	LaPorte	2004		CVS - g'ship
Flynn	LaPorte	2003	2004	6.5 MDI
Forker	LaPorte	2003	2004	1 MDI
Fox	LaPorte	2003	2004	2 CVS
	LaPorte	2004	2004	1 MDI
Hale	LaPorte	2004	2004	1 CVS
Hedge	LaPorte	2004		MDI
Herrbach	LaPorte	2004		CVS
Hofer	LaPorte	2004		CVS
Howes, Ralph	LaPorte	2003		MDI
Janes	LaPorte	2003	2004	2 MDI
Johnson, Kathryn	LaPorte	2004		MDI
	LaPorte	2003	2004	7.7 MDI
Langer, Michael	Porter	2003		MDI
Link	LaPorte	2003		LLT
Nelson	LaPorte	2004		MDI
Szilagi	LaPorte	2003	2004	8 MDI
	LaPorte	2003	2004	8 MDI
	LaPorte	2004	2004	8.5 MDI
Thorne	LaPorte	2004		CFI
Transki,B.	LaPorte	2004	2004	1.0 MDI
Reed	Newton	2004		MDI
	Newton	2004		MDI
Berkman	Porter	2004	2004	1 CFI: Dr.Lic
Berning	Porter	2004	2004	1 MDI
Brooks	Porter	2003	2004	CFI
Busse	Porter	2001		MDI
	Porter	2004		TT FS
Cagen	Porter	2004	2004	2.5 CFI
DuBois	Porter	2004	2004	1 CFI
Gambill	Porter	2004		MDI
Hartman	Porter	2004	2004	1 MDI
	Porter	2004		CFI
Harper	Porter	2004	2004	3 Med
Kickbush, Judge	Porter	2004		CVS

Langer, Michael	Porter	2003	2004	8.25	MDI
Mack		2003			WEG
	Porter	2004	2004	5.3	MD
McClure	Porter	2004			MDI
Melion	Porter	2001			CFI
	Porter	2002	2004	5.0	CFI
O'Hara	Porter	2003			CFI
Roscoe	Porter	2004	2004	1	CFI
Shanahan	Porter	2004	2004	1	MDI
	Porter	2004			MDI
Shaw, Jeff	Porter	2004			MDI
Wagenblast	Porter	2003			CVS
Zembillas	Porter	2003	2004	5	CFI
	Porter	2004	2004	6	CFI
Hizer	Pulaski	2003	2004	7	MDI
	Pulaski	2004			MDI
Traylor-Wolfe	Pulaski	2004	2004	3.2	MDI
Tankersley, Kevin	Pulaski	2003			MDI
Bedrock	Starke	2004	2004	1	CVS
Dodge	Starke	2004			MDI
	Starke	2004			MDI
Geisler	Starke	2003	2004	5.8	CVS
	Starke	2004	2004	1	MDI
Gudeman	Starke	2004			1 WEG
Hine	Starke	2003	2004	15.7	MDI
	Starke	2004			MDI
Lucas	Starke	2004	2004	8	NFP
Stafford	Porter	2004	2004	1	MDI
	Porter	2004	2004	21.5	MDI
Wallsmith	Starke	2004			MDI

TOTAL: 183

TOTAL: 294

188 TOTAL:

1759.32

OVERALL TOTAL: 183

**OVERALL TO-
TAL: 294**

**188 OVERALL
TOTAL:**

1759.32

*CVS: custody/visitation/support

*NFP: not-for-profit organization

@\$150/hr =
\$263,898.

*MDI: Dissolution

*GAL: Guardian ad litem

Total hours both closed
and un-
closed:

2076.70
@\$150/hr=
311,505.

*CFI: Consumer

*MED: mediation

*WEG: wills, estates, guardianships

*HRP: foreclosure; title

*LLT: tenant/landlord

2004 REPORT OF VOLUNTEER ATTORNEY LIMITED INFORMATION ACTIVITY IN DISTRICT ONE

This limited legal information chart can include activities such as pro se clinics and call-in or walk-in informational services.

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 7A.

Please list each attorney only once in the volunteer attorney column but complete one line for each type of legal information activity for that attorney.

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Indiana First Judicial District Pro Bono Committee, Inc.

Volunteer Lawyer Name	County	Type of Activity	Hours
Adat Rehana	Lake	Talk to a Lawyer Today	2
Ball Frederick J.	Lake	Talk to a Lawyer Today	2
Bolling Barbara	Lake	Talk to a Lawyer Today	2
Brown Robert	Lake	Talk to a Lawyer Today	2
Byers Steve	Lake	Talk to a Lawyer Today	2
Carmona Gail	Lake	Talk to a Lawyer Today	2
Clymer Jeff	Lake	Talk to a Lawyer Today	2
Coleman Tracey A.	Lake	Talk to a Lawyer Today	2
Dedelow Alexis Vasquez	Lake	Talk to a Lawyer Today	2
Flores M. Elizabeth	Lake	Talk to a Lawyer Today	2
Gruenhagen Mark	Lake	Talk to a Lawyer Today	2
Hall Ricardo A.	Lake	Talk to a Lawyer Today	2
Lewis Thomas	Lake	Talk to a Lawyer Today	2
Longer Wm. J.	Lake	Talk to a Lawyer Today	2
Marshall Elmer P.	Lake	Talk to a Lawyer Today	2
McCafferty James T.	Lake	Talk to a Lawyer Today	2
Molina Marco A.	Lake	Talk to a Lawyer Today	2
Pangere Kerry	Lake	Talk to a Lawyer Today	2
Risse Kisti	Lake	Talk to a Lawyer Today	2
Schab Thomas J.	Lake	Talk to a Lawyer Today	2
Cohen Melissa	Lake	Talk to a Lawyer Today	4
Jarrett Jerry	Lake	Talk to a Lawyer Today	4
Sawochka Daniel	Lake	Talk to a Lawyer Today	4
Davis Judge Wm. E.	Lake	Talk to a Lawyer Today	6
Enslen Wm. T.	Lake	Talk to a Lawyer Today	6
Johnson Kathryn	LaPorte	Talk to a Lawyer Today	2
Julian Frank	LaPorte	Talk to a Lawyer Today	2
McDonnell Barry	LaPorte	Talk to a Lawyer Today	2
McGrath Kevin	LaPorte	Talk to a Lawyer Today	2
Transki Donald E.	LaPorte	Talk to a Lawyer Today	2
Ulferts Martin	LaPorte	Talk to a Lawyer Today	2
Wolf Andrew	LaPorte	Talk to a Lawyer Today	2
Lake John	LaPorte	Talk to a Lawyer Today	4
Beck Lisa	Porter	Talk to a Lawyer Today	2
Conover David	Porter	Talk to a Lawyer Today	2
Germann Gary	Porter	Talk to a Lawyer Today	2
Gregg Tammy	Porter	Talk to a Lawyer Today	2

McClure Scott	Porter	Talk to a Lawyer Today	2
Salinas-McClure Cynthia	Porter	Talk to a Lawyer Today	2
Shaw Jeff	Porter	Talk to a Lawyer Today	2
Soliday Matthew	Porter	Talk to a Lawyer Today	2
Wagenblast Scott	Porter	Talk to a Lawyer Today	2
Wyatt Laura	Porter	Room Three - ProSeClinic	3
Elwood Kenneth	Porter	Talk to a Lawyer Today	4
Pendleton Linda	Porter	Talk to a Lawyer Today	2
Hine Cassandra	Pulaski	Talk to a Lawyer Today	2
Kocher John A.	Pulaski	Talk to a Lawyer Today	2
Lloyd Lisa	Pulaski	Talk to a Lawyer Today	2
Murphy Daniel	Pulaski	Talk to a Lawyer Today	2
Murray Timothy	Pulaski	Talk to a Lawyer Today	2
Tankersley Daniel	Pulaski	Talk to a Lawyer Today	2
Traylor-Wolfe Lisa	Pulaski	Talk to a Lawyer Today	2
TOTAL: 54		TOTAL:	126
OVERALL TOTAL: 54		OVERALL TOTAL:	126

2004 REPORT

Please list your District's 2004 activities--including committee meetings, training, attorney recognition, newspaper or magazine articles, marketing and promotion--in chronological order.

<u>Date</u>	<u>Activity</u>
1/19	"Talk to a Lawyer Today": Lake, Porter, LaPorte, and Pulaski Counties
1/23	Attend Lake County Bar Assoc Installation dinner
2/02	Attend Women Lawyer Assoc. meeting
2/04	Pro Bono Board Meeting
2/10	Plan Admin meeting with Atty Sakelaris re City of Hammond Clinic
2/11	Attend Lake County Bar Association Board of Managers meeting
2/23	Pro Bono Board Meeting
3/10	Attend Lake County Bar Association Board of Managers meeting
4/05	Pro Bono Board Meeting
4/13-17	Attend Equal Justice Conference – Atlanta
4/19	Plan Admin meeting with Volunteer Advocates for Seniors
4/28-30	ISBA Spring Meeting: ISBA Pro Bono Committee; Plan Administrators retreat
5/11	Attend Women Lawyer's Association meeting
5/12	Attend Lake County Bar Assoc. Board of Managers Meeting
6/10	Executive Committee re 03 Report/05 Plan
6/14	Pro Bono Board Meeting
6/21	Volunteer Recognition Night at Gary Southshore Railcats/Bennigans
6/22	Post-Tribune article re Komyatte award winner John Dull.
8/04	Plan Admin Conf call with Phil Burt
8/11	Attend Lake County Bar Assoc. Board of Managers meeting
8/23	Fund-raising committee meeting
9/08	Attend Lake County Bar Assoc. Board of Managers meeting
9/13	Pro Bono Board meeting
9/22	Attend LaPorte County Bar Assoc. meeting
10/05	ILS Gary Open House
10/13	Attend Porter County Bar Assoc., present awards
10/15	Pro Bono Admin Retreat/Shepard Award Dinner
10/22	Plan Admin meeting with Volunteers Advocates for Seniors
10/28	Attend Planning Committee, LCBA Bench/Bar Retreat
11/01	Attend Women Lawyers Association meeting
11/09	Room Three Pro Se Clinic
11/10	MLK project conference call
11/29	Social Justice Conference: Calumet College/Lake County Quality of Life Council
12/01-04	Attend NLADA Annual Conference
12/06	Committee Meeting
12/07	Presentation at Bridge the Gap Seminar – new attorneys
12/08	Attend Lake County Bar Assoc., Board of Managers meeting
12/10	Attend Access to Justice Conference – Indianapolis
12/14	Room Three Pro se Clinic
	Comcast tv show about pro bono with Attys Larry Evans & Komyatte, Valparaiso

2004 REPORT

Please provide a short summary of how the provision of pro bono service is coordinated in your district, including the intake process, the relationships of pro bono providers in the district, how referrals are made, and how reporting is done.

Aside from Indiana Legal Services and the Valparaiso University School of Law student clinics, the only other known provider of civil pro bono services in the First District is the City of Hammond Legal Aid Clinic established in late 2004. That clinic limits its services to individuals who have been residents of the city of Hammond for at least nine (9) months and is staffed by two (2) attorneys, a secretary, and legal interns using substantial funds appropriated by the Hammond City Council. The City has executed a policy requiring attorneys who have contracts with the City to do a certain amount of pro bono work. Staff attorneys also provide representation.

We have a cordial and collaborative relationship with all three of the above entities. The City of Hammond staff will be sharing the names and hours donated by their volunteers.

Our intake process: We do the pro bono referrals for the counties in our district served by the Gary and South Bend offices of Indiana Legal Services. Their staff forwards intake and eligibility information to us. Last year we received 110 referrals from ILS. We also take applications via phone and email from individuals referred by various social services entities, courts, other attorneys, and the Web.

We send regular queries to our volunteers to track the status of the case, the number of hours donated, and any requests for supportive services or reimbursement of out of pocket costs. Upon completion a satisfaction questionnaire is sent to the client. Favorable responses are forwarded to the volunteer as part of our thank you process.

Please describe any special circumstances, including difficulties encountered, affecting your District's 2004 implementation of its plan.

It probably comes as no surprise to the Commission that our only substantial difficulty, other than the limited funding currently available, is the need for more volunteers to meet the volume of requests for assistance. Second to that is the "not right now" syndrome of attorneys who have volunteered in the past.

Attorneys in our smaller counties seem to recognize the need and step up, recognizing that they are essentially "the only game in town", in a much higher percentage than in our three largest counties. However, our Plan Administrator has taken the approach of not waiting for an attorney to volunteer but sending out requests as soon as she is aware of the kind of practice in which the attorney engages, assuming that the attorneys are all aware of the pro bono project by now. This has resulted in a number of additions to the volunteer list.

Getting attorneys to take the time to report on the status of their cases is also quite a burden. Some sort of mandatory reporting as is being implemented in some other states, would be a blessing!

BUDGETS FOR 2004, 2005 AND 2006 FOR IOLTA FUNDS ONLY

Cost Category	2004 Actual Expenditures All sources	2004 IOLTA Budget (78.02%)	2005 Actual Expendi- tures All sources 6/30/05	2005 IOLTA Budget (79%)	2006 IOLTA Budget (100%)
A. PERSONNEL COSTS					
1. Plan Administrator***	60,284.16	48,766.95	34,986.24	55,300.00	70,000
2. Paralegals					
3. Others- Please explain					
4. Employee benefits					
a. Insurance					
b. Retirement plans					
c. Other- Please explain					
5. Total Personnel Costs	60,284.16	48,766.95	34,986.24	55,300.00	70,000
B. NON-PERSONNEL COSTS					
1. Occupancy	4,800.00	3,120.80	4,800.00	6320.00	8,000
2. Equipment rental/repairs	199.95	370.60	251.97	375.25	475
3. Office supplies	1,689.48	1,560.40	520.81	1,580.00	1,500
4. Telephone	2,708.73	2,340.60	1,301.09	2,370.00	3,000
5. Travel	1,050.99	780.20	8.32	790.00	1,000
6. Training	340.00	390.10	167.80	395.00	500
7. Library	-0-	-0-	-0-	-0-	-0-
8. Malpractice Insurance	1,395.00	92.12		1,027.00	1,500
9. Dues and fees	236.00	-0-	251.97	-0-	300
10. Audit	2,350.00	1,638.42	-0-	-0-	-0-
11. Contingent reserve	-0-	-0-	-0-	-0-	1,000
12. Litigation reserve	-0-	-0-	-0-	-0-	-0-
13. Marketing and promotion	-0-	-0-	-0-	-0-	-0-
14. Attorney recognition	1,598.55	390.10	-0-	-0-	-0-
15. Litigation Expenses (includes expert fees)	1,239.04	1,950.50	1,033.45	1,185.00	2,000
16. Property Acquisition	-0-	-0-	-0-	-0-	-0-
17. Contract Services	-0-	-0-	-0-	-0-	-0-
18. Grants to other pro bono providers	-0-	-0-	-0-	-0-	-0-
19. Other- Please explain	-0-	9.11	-0-	-0-	-0-
20. Total Non-Personnel Costs	17,607.74	12,642.95	8,308.23	14,042.25	19,275
C. TOTAL EXPENDITURES	77,891.90	61,409.90	43,294.47	69,342.25	89,275

IOLTA funds received **2004: \$ 58,000** IOLTA funds received **2005: \$ 66,000**

***Plan Admin was 4/5s time 2004, full-time 2005, budgeted for full-time for 2006

Budget Narrative

Please provide descriptions of the following line items in the foregoing budget chart, by item number, in the space provided.

Lines (A)(1), (2), (3) Please indicate the number of hours per week for each personnel position and rate of pay.

Plan Administrator, an attorney with 25 years experience, including 15 as a Legal Services attorney in Gary, is our only employee and currently is full time. Salary is projected at \$65,000.00, same as 2005. This is a voluntarily reduction from prior years in order to meet budget (she was 4/5ths time in 2004 at \$56,000 and previously was full-time 2002 and 2003 at \$70,000.)

Line (B)(1) Please describe the occupancy cost in terms of square footage, utilities or other amenities and indicate whether the occupancy cost is above or below the market rate for that space.

Rent includes small office, filing space, high speed internet, and shared conference room, kitchen, reception area and secretary, and is within or below market rates

ANNUAL TIMETABLE FOR SUBMISSION OF FORMS AND CHECKS:

January 1:	Checks distributed
July 1:	Annual report, plan and grant application due to IPBC
November:	Notification of awards
December 1:	IBF grant agreement due and revised budget due